

WILLOWS UNIFIED SCHOOL DISTRICT

DISTRICT PLAN FOR COMMITTEE ON ASSIGNMENTS

PURPOSE: A district may establish a committee on assignments as outlined in ED 44258.7 (c) and (d) to review and approve assignments of teachers with special skills and preparation to teach outside their credential area up to 40 percent of their full-time position assignment.

1. This is to certify the establishment of our District Committee on Assignments in accordance with provisions of EC 44258.7 (d) (1).

District Superintendent

President or Chairperson of District
Governing Board

2. Effective date of establishment of Committee on Assignments: 7/1/09

3. District administrative contact person relative to the Committee on Assignments:

Name: Stephen Sailsbery Phone: (530) 934-6633

Title: Principal

4. Procedures for selection of the committee membership in accordance with EC 44258.7 (c) (list or attach):

A. 2 teachers from Willows Unified Teachers Association

B. 2 Willows Unified School District Administrators

C. _____

D. _____

5. Term of office for Committee on Assignments members:

Teacher Representative(s)	Date	Length of Term
<u>Amy Steele</u>	<u>7/1/09</u>	<u>1 year</u>
<u>Pam Steward</u>	<u>7/1/09</u>	<u>1 year</u>
_____	_____	_____

Administrator Representative (s)	Date	Length of Term
<u>Mort Geivett</u>	<u>7/1/09</u>	<u>1 year</u>
<u>Stephen Sailsbery</u>	<u>7/1/09</u>	<u>1 year</u>
_____	_____	_____

6. Subject matter competence shall be determined by assessing the following:

- Knowledge of State curriculum framework for the subject area.
- Ability to teach the appropriate content to the age group of the specific assignment.

The subject matter competence review may include a personal interview, written assessment, demonstration lessons, observations, and/or written materials (portfolio, self-study, letters of recommendation from colleagues, etc.) to verify the teacher's knowledge and ability.

cc: County Superintendent of Schools